

FARLAM PARISH COUNCIL

Clerk: Allison Riddell
Unit 2
The Old Brewery
Craw Hall
Brampton
CA8 1TR
Tel: 016977 3382
Email: farlampc@hotmail.co.uk
<https://www.farlamparishcouncil.com>

21st September 2022

Dear Councillor,

You are summoned to a Meeting of **FARLAM PARISH COUNCIL** that will be held in **HALLBANKGATE VILLAGE HALL**, on **WEDNESDAY 28th SEPTEMBER 2022**, at 7.30pm.

The meeting is open to members of the public.

Please do not attend the meeting if you have Covid-19 symptoms.

Allison Riddell

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**
 - 4.1 **MINUTES OF THE MEETING HELD ON 13TH JULY 2022** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 13th July 2022. (copy herewith)
5. **PUBLIC PARTICIPATION SESSION**
 - 5.1 **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda.
 - 5.2 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports if applicable.
6. **REPRESENTATIVES' REPORTS**
To receive reports by representatives on Outside Bodies.

7. TOWN AND COUNTRY PLANNING APPLICATIONS

- 7.1 PROPOSED BASE STATION INSTALLATION UPGRADE AT CORNERSTONE 12442822, ROACHBURN FARM, HALLBANKGATE** – To ratify that there were no observations made on the pre-consultation letter received from WHP Telecoms Ltd.
- 7.2 PROPOSED COMMUNICATIONS INSTALLATION FOR VODAFONE AT CELLNEX MOSS HILL, MOSS HILL FARM, HALLBANKGATE** – Although the installation currently proposed has 'permitted development rights', the information submitted is to keep local communities informed. Members are to note the information and consider whether further enquiries should be made. (Information circulated to members by email)

8. FINANCIAL MATTERS

- 8.1 BANK RECONCILIATIONS TO 14.08.22** – To receive a report by the Clerk. (copy herewith)
- 8.2 EXPENDITURE TO APPROVE/RATIFY*** – Schedule of payments

Amount £	Payee	Detail	Cheque number
499.00*	@HomePC	Laptop	100850
345.40	A Riddell	Net wage to 30.09.22	100851
37.58	N. Priest (Safelincs)	Defibrillator pads	100852

- 8.3 SAAA 2022 OPT-OUT COMMUNICATION** – To consider opting out of the next round of 5-year audit appointments. (email circulated to members)
- 8.4 SHARED PROSPERITY FUND** – To consider whether there are any local projects that could be put forward as an expression of interest. (Information from Carlisle City Council circulated to members)
- 8.5 BUDGET 2023/24** – To consider any future projects that need to be included with next years budget.

9. PARISH COUNCIL ELECTIONS 2023

To note that the parish council will have to fund election costs for 2023 should the election for parish councillors be contested. Costs are estimated to be £2,000.00 and further information will be available in due course.

10. SPEED INDICATION DEVICE (SID)

To receive an update from the Clerk on installation.

11. FLOWERBED/PLANTERS

To receive an update from Councillor Ashton.

12. PLAY AREA

To receive an update on replacement basket seat and safety surfacing.

13. CIVILITY AND RESPECT PLEDGE

To consider signing the Civility and Respect Pledge. (Information from NALC circulated to members)

14. COMMUNITY BINS

To receive a report from Councillor Lingard.

15. CORRESPONDENCE RECEIVED BY THE CLERK

To note items of correspondence received since the last meeting and take actions as appropriate. (circulated prior to the meeting by email)

- 15.1 ADOPT COAST TO COAST** – Email from Cumbria, Durham and Together for Children/Sunderland.

- 15.2 **NEIL HUDSON MP** – Summer Newsletter
- 15.3 **NOTICE OF EXECUTIVE KEY DECISIONS 26/8/22** – Email from Carlisle City Council.
- 15.4 **DRAFT LOCAL FLOOD RISK MANAGEMENT CONSULTATION** – Email from Cumbria County Council.
- 15.5 **FARLAM CHURCH** – Chairman to report on correspondence received regarding grass cutting.
- 15.6 **LEGAL EVENT MODIFICATION ORDER NO 4 – 1 APRIL 2009 TO 1 APRIL 2019** – Email from Cumbria County Council confirming consolidation of all legal events made within the stated period affecting public rights of way (FP 115025 and FP115027).

16. CALC

To note that all CALC emails had been circulated to members. Any emails requiring a decision are listed below:-

- 16.1 **CUMBRIA'S BEE PLAN** – To consider responding to the consultation.
- 16.2 **20MPH SPEED LIMIT REVIEW** - To consider responding to the consultation.
- 16.3 **CLIMATE CHANGE** – To consider taking action.

17. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 2nd November 2022.

18. DATE OF NEXT MEETING

Wednesday 9th November 2022 – Hallbankgate Village Hall, 7.30pm.

FARLAM PARISH COUNCIL

MINUTES of the MEETING of FARLAM PARISH COUNCIL held in HALLBANKGATE VILLAGE HALL on WEDNESDAY 13th JULY 2022 at 7.30pm.

PRESENT: Cllrs J. Brown (Vice-Chairman, in the Chair), I. Ashton, A. Broomhead, , S. Burd, S. Johnson, S. Lingard and A. Lister.

IN ATTENDANCE: Clerk

030/22 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and accepted from Councillors Marsh and Scott.

Apologies for absence were also given by City Councillors Meller, Mitchelson and Tinnion; and County Councillor Dobson.

031/22 REQUESTS FOR DISPENSATION AND DECLARATIONS OF INTEREST

RESOLVED to note that no requests for dispensation were received and no declarations of interest were made.

032/22 MINUTES

032/22.1 MINUTES OF THE MEETING HELD ON 11TH MAY 2022 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th May 2022, confirmed as a true and accurate record.

033/22 PUBLIC PARTICIPATION –

RESOLVED to note there were no members of the public present.

RESOLVED to note that a report from Councillor Dobson was read out to members detailing:-

- 20mph speed limit – Carlisle Local Committee has agreed to survey Parish Councils to seek their views on introducing 20mph speed limits to villages and urban streets.
- Borderlands/ Town Deal - Several projects to improve the physical environment of Carlisle are well advanced: Railway Station, Southern Gateway (Citadels) Cycling & Walking infrastructure. A consultation exercise has just commenced about the Carlisle Market Square and the Green Market. Details at www.carlisle.gov.uk/marketsquare

RESOLVED to note that the Clerk had received a response from the elections officer at the City Council stating that as far as they were aware, under a unitary authority, there would be a re-charge to parish councils for a contested election. Further information would be on the agenda for the next meeting.

RESOLVED to note that Councillor Meller had sent an emailing confirming that the City Council's parking and enforcement manager would put up dog fouling signs and have leaflets made available. Members felt that signage would be best placed at the RSPB car park, Tindale, verge to Clesketts at 30mph sign, bridlepath in Hallbankgate. Councillor Lingard would liaise with the local school for an educational visit.

ACTION: SL

RESOLVED to note that the problem at Tindale relating to waste collection was that the wagons were struggling to turn around on a gravelled area of the road and were making a mess. The Clerk was to request that highways tarmac further along the road.

ACTION: Clerk

Signed (Chairman).....

Date.....

034/22 REPRESENTATIVES' REPORTS

RESOLVED to note there were no reports.

035/22 TOWN AND COUNTRY PLANNING – APPLICATIONS –

None to be considered.

036/22 FINANCIAL MATTERS**036/22.1 BANK RECONCILIATION to 14.06.22**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balances to 14th June 2022 of £25,677.65.

036/22.2 EXPENDITURE TO APPROVE

RESOLVED to authorise the following expenditure for payment:-

- £345.40 A. Riddell – net wage to 31.07.22
- £86.20 HMRC – PAYE
- £30.00 CALC – training for members

036/22.3 MONITORING REPORT

RESOLVED to note the Monitoring report, submitted by the Clerk, detailing the income and expenditure to date against the council's budget.

037/22 DRAFT TRAINING POLICY

RESOLVED to adopt the draft training policy after agreeing that 3 years should be given for a new clerk to complete the CiLCA qualification.

038/22 SPEED INDICATION DEVICE (SID)

The Clerk reported that the County Council did not hold a list of approved contractors for the installation of poles to mount a SID. The Clerk had been advised to contact the street works east team and request a permit at a cost of £68.00 for installation to go ahead.

RESOLVED to note the report, that Councillor Brown was happy to meet with a highways officer and the Clerk would continue chasing things up for an additional SID to be located near the school.

039/22 FLOWERBED

Councillor Ashton reported that the planting of the flowerbed had been completed but that the 4 tubs needed to be replaced.

RESOLVED to note the report and that Councillor Ashton was to purchase 4 new tubs from Paul Barron.

040/22 PLAY AREA

RESOLVED to note that a request for a grant for replacement of safety surfacing had been successful and £750.00 had been awarded. A replacement swing seat was also required. Councillors Brown and Burd would organise replacement of the safety surfacing and investigate what type of seat was required.

ACTION: JB/SB

Signed (Chairman).....

Date.....

041/22 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence:-

041/22.1 FOOTPATH 115033 – Email from Cumbria County Council informing members that a previous extinguishment order for footpath 115033 had been abandoned as the affected land owners had not upgraded sections that would have still been required by members of the public.

042/22 CALC

RESOLVED to note that all CALC emails had been circulated to members and that the following required a formal decision:-

042/22.1 CUMBRIA'S PLAN BEE

RESOLVED that further information was required before agreeing to becoming a stakeholder in the plan.

042/22.2 PLACES TO TALK

RESOLVED not to be involved in the project.

042/22.3 GOING GREENER TOGETHER

RESOLVED to note that the Clerk would attend the online presentation.

043/22 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any items for consideration should be submitted to the Clerk on or before 7th September 2022.

044/22 DATE OF NEXT MEETING - Wednesday 14th September 2022, Hallbankgate Village Hall, 7.30pm.

Meeting closed at 8.23pm.

Signed (Chairman).....

Date.....

FARLAM PARISH COUNCIL

BANK RECONCILIATION AT 14th AUGUST 2022

HSBC ACCOUNT - 20476129

Balance b/f at 14/06/22	25,677.65		
Income	0.00	Expenditure	1,080.60
		Balance c/f	24,597.05
	<u>25,677.65</u>		<u>25,677.65</u>

Bank Reconciliation

Balance per statement @ 14.08.2022 24,627.05

Less o/s cheques

CALC	100848	30.00	
		<u>30.00</u>	
		<u>24,597.05</u>	

<u>Income</u>	<u>Date</u>	<u>Detail</u>	<u>£</u>	<u>Expenditure</u>	<u>Date</u>	<u>Detail</u>	<u>£</u>
				13.7.22		A Riddell	345.40
				13.7.22		HMRC	86.20
				13.7.22		CALC	30.00
				13.7.22		P Barron	100.00
				22.7.22		HomePC	499.00
				4.7.22		Charges	12.00
				4.8.22		Charges	8.00
			<u>0.00</u>				<u>1,080.60</u>

	<u>Balance B/F</u>	<u>Balance C/F</u>
HSBC Account	25,677.65	24,597.05
	<u>£ 25,677.65</u>	<u>£ 24,597.05</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.